



Step by Step Action to complete your agreement

Thank you for choosing to store with All Secure Self Storage Self Storage.

Let us help you complete the Storage License Agreement:

Section 1 Storer Details

- 1.1 Fill in all your personal / business contact details
- 1.2 Complete the password (Up to a combination of 10 Characters)
For added security, use an alphanumeric (combination of numbers & letters) with at least one capitalisation.
- 1.3 Drivers Licence Details including expiry date and date of birth. A photocopy will be retained for verification

Section 2 Alternative Contact person

- 2.1 Alternate contact: Please supply the contact details of one person to call in an emergency (when we can't contact you). The name and phone numbers must be supplied to enter into the storage agreement
- 2.2 Others authorised for access: Is there anyone you would like to access your unit other than yourself? Give the full names of up to 4 people who you would like to have access to your unit. (The alternate contacts are not automatically included here)
- 2.3 If you wish to use our loan trailer it must be reserved and a separate trailer contract needs to be completed
- 2.4 After carefully reading the terms of the contract on the second page of this agreement you must sign and date your acceptance.

Section 3 Storer Check Consent

- 3.1 Storer Check data base reduces the effect bad debtors can have on storage fees. If you cross out consent for Storer Check, All Secure Self Storage reserves the right not to accept you as a client.

Section 4 Insurance.

- 4.1 Our facilities are Insurance approved
- 4.2 We recommend that all goods be insured whilst being stored.
- 4.3 We offer you insurance of your goods in storage with us through AON. A separate insurer's declaration form needs to be completed.
- 4.3. If your goods are insured by your own insurance company please advise them that the goods are stored with us

Section 5 Marketing (Top Right hand column)

- 5.1 Marketing questions help us improve the high quality of service we provide you
- 5.2 Please tick the **one** box that describes how you FIRST heard of All Secure Self Storage
- 5.3 If you first found us on the internet please tick the box for the web site you found us on
All Secure Self Storage website / Student Self Storage website / Yellow Pages Website / Other websites
- 5.4 If you do NOT wish to receive marketing information from All Secure please tick the opt out box

Section 6. Space Details and Termination Notice

- 6.1 Your storage unit number will be assigned either in the reservation or moving in process
- 6.2 Please indicate the date you wish the contract to start, and if you have a firm move out date complete this too

Section 7 Storage Costs and Payment method of Account

- 7.1 The storage fee will be that agreed to, when your reservation was completed, or will be entered by our manager.
- 7.2 Please tick a box to indicate if you wish your rent to be charged fortnightly or weekly instead of monthly.
- 7.3 The manager will complete the coupon offer or rental credit if this contract is part of a promotional offer.
- 7.4 If you do not provide your own padlock, we can provide one for you at a cost.
- 7.5 We have insurance available through AON at \$1.00 per \$1000 nominated coverage per month. Please sign to accept or decline insurance. An Insurer's Declaration Form will be required if you accept insurance.
- 7.6 A late payment fee is applied 14 days after the due date. Please initial the late fee payment to confirm you are aware this fee may apply.
- 7.7 Sign and date the agreement at the bottom of section 2.
- 7.7 Enter your credit card details including ticking the box to hold credit card details to be used as directed and sign. Your rent will then be automatically deducted once a month, a hassle free way to pay for your storage.
- 7.8 Let us know if you would like to pay 6 months in advance to receive a 5% discount.
- 7.9 If you do not have a credit card, contact us before completing this agreement to discuss alternative payment methods suitable to your needs, such as automatic payments.

Section 8 Main points of the contract

Read the main points (bottom right hand side of the agreement) and sign to acknowledge you have read the agreement conditions.

Please Check you have the following signatures or check boxes completed on the agreement:

1. Agreement to the terms of the contract (Section 2)
2. Accept or decline insurance (Section 4)
3. Initial the late fee (Section 7)
4. Credit card authority (Section 7)
5. Main points of the agreement (bottom right of the agreement)

Please fax or bring your agreement to your designated Storage Facility.

Locations of our facilities can be found through our Locations tab on our Website Home Page.